Sl. No.	File No	Proceeding No.	Subject	Remarks
1	G/1A-2	Jan 12-14	Proposed amendment to the minimum wages Act, 1948 for making provisions for exgratia payment to agricultural workers on the occasions of marriage, Sickness or death.	
2	G/3B-1	Jan29-30	Principles regulating the constitution of and the procedure for the convention of the Medical Boards Resolution adopted by the M & P.H Deptt.	
3	G/5B-6	Jan 31-36	Revised Rules for accommodation in the Circuit House -cum Leave Hostel at Darjeeling.	
4	G/3C-41	Jan 37-41	Meeting of the Standing committee of the Employees State Insurance Corporation to be held in New Delhi on 9-12-52 Agenda.	
5	G/5T-19(B)	42-45	Selection of Shrimati Mamata Roy Chowdhury for admission to the D.S.W Course of the Calcutta University.	
6	G/2T-5	67-84	Repairing and rebuilding of old Typewriters lying unserviceable mofussil offices.	
7	4A-13	Jan 108	Advances falling under Articles 155 to 158 of the civil account code volume 1 instruction for consolation with the finance Deptt.	
8		Jan109-114	The Constitution (Removal of difficulties) Order no II	
9	G/3F-7	Jan 160-161	Final Payment of G.P Fund money to Sri A. Das Gupta Judge, Industrial Tribunal (Retd.).	
10	2E-5	Jan 171-181	Proposal for utilization of Labour welfare Centre as Employment Exchanges Information Bureau or Sub- Centers for tackling the problem of resettlement of displaced persons.	
11	G/3C-8	Jan 188-194	Recommendations made by the Industrial Health Advisory Committee of the Indian Council of Medical Research on the Desirability of establishing an (a) Industrial Health Council or Board and an (b) Industrial Health Organization in all major States having large Scale industries views regd by the M. &P.P Deptt.	
12	G/3B-3	Jan 201-212	Proposal to convene the Second meeting of the Central Advisory board set up u/s 8 of the M.W Act, 1948 - Subjects for discussion .	
13	G/4A-8	Feb 7-10	Advance from G.P Fund to Sri Bibhuti Bhushan Chakrabarti, L.D Clerk, Factories Directorate.	

Sl. No.	File No	Proceeding No.	Subject	Remarks
14	G/4A-11	Feb 11-12	Advance from G.P.Fund to Sri A. Prodhan, C.S.F Calcutta.	
15	G/5T-18	Feb 80-84	Training of Provident Fund officers appointed in connection with the implementation of the Employees Provident Funds Act, 1952 of the scheme there under.	
16	G/2R-19	Feb 90-91	Half yearly returns under the Factories Act for the period ending 30.6.51& 31.12.51.	
17	G/1F-24	Feb 97-101	Leave with wages- interpretation of Section 79 of the Factories Act, 1948, sought by the Dunbar Mills Ltd.	
18		Feb 151-152	I.L.O.Expert Reports containing proposals affecting the Staffing & Organization of the corporation . H.Q - Report of U/S Hindmarsh &Roberton.	
19	G/2W-7	Mar: 1-63	Fixation of minimum wages in respect of employment in Agriculture under the minimum wages Act, 1948.	
20	G/4A-22	Mar 132-133	D.A sanctioned for unmarried gazetted Officers with effect from 1.4.50.	
21	G/4A-25	Mar 134-135	Revision of the rates of Travelling Allowance.	
22	G/2T-19	Mar 136	Necessary Police arrangements etc. During the arrival and departure of a Deputy Minister, when visiting any place Home (C&E) Deptt circular reg.	
23	G/1R-20	Mar137-150	Amendment to the Coal Mines Labour Welfare Fund Rules, 1949.	
24	G/3E-7/53	Mar151-164	Lectures delivered by Sri S.K Halder I.C.S & Sri R.N Bose I.A.S Labour Commissioner West Bengal in the Social work course of the Calcutta University.	
25	G/1R-20	Mar 170-173	Filing of affidavit & Counter affidavit under article 226 Constitution L.R.S instructions reg the procedure for	
26	G/2L-15	April : 1-7	Leave preparatory to retirement of Sri Monindra Mohan Chakravarti, Head Asstt, Labour Deptt.	
27	G/2W-13	April 8-57	Formation of a Committee under Section minimum wages Act, 1948 for employment in Tea Plantations.	
28	G/5T-3(B)	April 63-122	Training of Labours Welfare officers in the Labours of Factories Directorate W/B , 1952 Session.	

Sl. No.	File No	Proceeding No.	Subject	Remarks
29	G/1A-14	April 127-130	West Bengal Security (Amendment) Act, 1953 The date of enforcement of the .	
30	G/2c-4	April 135-136	Issue of a Certificate to the Reg. Provident Fund Commissioner West Bengal to enable him to draw his T.A.	Reg=Regional
31	G/3b-1/52	April 137-182	Sixth Meeting of the State Labour Advisory Board.	
32	G/1F-47	April 183-184	Duties of the Certifying Surgeon of Factories in Connection with the implementation of certain Sections of the Factories Act.	
33	G/5B-14	April 185-220	Accommodation for the office of the C.I.F. West Bengal at no 5 Council House St Calcutta.	
34	G/1F-23	April 224-225	Grant of exemption from Leave with wages Chapter VIII of Factories Act, 1948 Gluconate Ltd.	
35	G/1E-45	April 226-234	Application for exemption from Section 56 (Spread over) of the Factories Act , 1948 from the Bengal Mills owners Association for Cotton Milss.	
36	G/4C-6(B)	April 237-238	36th session of the International Labour Conference Geneva, June , 1953 5th item on the agenda Report $V(2)$.	
37	G/1F-1G	April 249-250	Exemption from chapter VIII other than section 82& 83 of the Factories Act, 1948 for Bankura Hosiery works.	
38	G/1F-2(C)	1 (May)	The Minimum wages (amendment) Bill, 1953 republication in the Calcutta gazette & translation into different languages.	
39	G/1E-11	May 2-3	Confirmation of Sri Sanjib Kumar Dhara after completion of his Probationary Period.	
40	G/1E-56	May 4-5	Appointment and confirmation of Shri Nabine Ranjan Sarker, as Head Assistant Labour Deptt.	
41	G/4A-18	May 9-10	Grant of an advance from G.P.Fund to Sri Krishna Gopal Sen Lower Division Clerk, Jalpaiguri Branch office of the Factories Directorate.	
42	G/4A-15	May 14-15	Grant of an advance from G.P.Fund to Sri D. Majumdar., Inspector of Factories, West Bengal.	
43	G/4A-16	May 18-19	Grant of an advance from G.P.Fund to Sri Kiriti Kumar Mukherjee ,P.A to the C.W.C , West Bengal.	

Sl. No.	File No	Proceeding No.	Subject	Remarks
44	G/6A-4	May 20-36	Appropriation accounts of the govt. of West Bengal for 1949-1950 and the Audit Report , 1951 Also Finance Acctts. For 1949-1950 and the Audit Report there on.	
45	G/4A-14	May 45-46	Representation from Sri Haridas Chakrabarti, Hd. Clerk office of the C.W.C for an exemption from paying in interest for the house building advance taken by him.	
46	G/1A-32	May 48-53	Hypothecation of standing crop Request from g/I to consider enactment and supply of information reg.	
47	G/5M-4	May 62-72	Statement of cases in which the security has been fixed under departmental rules or orders in the custody of govt. servants Fin. (A)Deptt. Circular reg.	
48	G/2L-8	May 80-83	Authorized Leave U/S 79 of the Factories Act ,1948 interpretation regd. By the Indian Chamber of Commerce.	
49	G/5A-15	May 98-99	Applications of govt. Servants for employment elsewhere Principles to be observed in considering the question of forwarding.	
50	G/5M-16	May 100-107	Complaint against Sri Atul Chandra Ghosh, Typist Labour Deptt. By his co-tenant of premises no 8/7/1B Hati Bagan Rd. Cal-14.	
51	G/3P-10/53	1-9 (June)	Retiring Pension of Sri Chiranjib Majumder, L.D Assistant Labour Deptt.(tentative).	
52	G/3F-10	June 103-105	Banking arrangements for the Employees Provident Funds.	
53	G/1"O"-21	June 106-110	Execution of contracts and assurances of properties on behalf of the governor procedure.	
54	G/2L-4/53	June 111	Leave Preparatory to Retirement of Sri Atul Chandra Roy Asstt. Labour Department,	